

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
March 25, 2025
5:00p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:20 pm to 4:55 pm to discuss personnel, contract negotiation, litigation and real property matters.

Attending this meeting were Supervisors Bronwyn Kolovich, Harlan Shober, and Frank Wise. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Ed Jeffries, Public Works Director; Parks and Recreation Director, Angela O'Conner; Ashley Neptune-Township Engineer Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police; Jennifer Slagle-Director of Engineering and Planning

VISITORS TIME: The new Ambulance and Chair regional manager for Chartiers attended the meeting and introduced himself to the board.

DEVELOPERS TIME

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the sewage facilities planning module exemption application for the Ridge Avenue Loutsion Plan of Lots Minor Subdivision. All Supervisors voted yes. The motion carried 3-0.

STAFF REPORTS: N/A

SUPERVISOR REPORTS: No Reports

APPROVAL OF MINUTES

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes for the Regular meetings of February 11, 2025, and February 25, 2025, as presented. All Supervisors voted yes. The motion carried 3-0.

OLD BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to **TABLE** Pay Application No. 1 from Strinsha Contracting for the Riggle Street Sewer Spot repair in the amount of \$_____ as recommended by the Director of Planning and Engineering and the Township Manager. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Board of Supervisors to sign the M-950AA Resolution, R-6-2025, authorizing the Township to apply for the Barnickel and Country Club Occupancy Permit. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Ryan Opfer for the Summer Intern position through the Local Government Academy Municipal Intern Grant Program as recommended by the Township Manager and Director of Engineering and Planning. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to reapprove the small borrowing resolution for the 2024 Western Star in the amount of \$125,000 from Washington Financial and adopt Resolution R-5.-2025. All Supervisors voted yes. The motion carried 3-0. *This reapproval was due to not receiving the 2024 Western Star in the original timeframe given (2023). The Township did not receive this truck until the end of 2024 and the original approval dates were stale.*

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the quote from West Penn Vehicle Specialists, LLC for four Panasonic Toughbook laptops and five docking stations from via COSTARS contract No. 012-E24-376 in the amount of \$21,762.35 as recommended by the Chief of Police and Township Manager. All Supervisors voted yes. The motion carried 3-0. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Proclamation recognizing that April 6-12, 2025, is National Library Week and Chartiers Township encourages all residents to visit their libraries during the week. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to ratify the engagement letter from Maher Duessel for temporary accounting support services in preparation from the 20024 audit as recommended by the Township Manager. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the quote from Champ Printing to print, postage and mail the Spring 2025 Newsletter in the amount of \$4,053.00 as recommended by the Parks and Recreation Director and Township Manager. All Supervisors voted yes. The motion carried 3-0.

5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing. Invoices to be paid are posted on the bulletin board for review.

Act 13: \$10,500.00; Comm. Center: \$124.00; Fire Tax Fund: \$583.66; Friends of the Park: \$803.19; General Fund: \$4,526.28; Local Serv. Tax: \$5,358.40; Local Serv. Tax: \$296.79; Rev. Gaming: \$180.00; Sewer Fund: \$91,699.05; American Recovery Grant Fund: \$5,172.60

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2024 Sewer Rehab
 - a. CCTV -Gateway is hoping to close this item by the board's next meeting.
 - b. Repairs -No Update
2. 2025 Road Program -The preconstruction meeting has been completed. The township anticipates a mid April start.
3. Barnickel and Country Club -The HOP is being signed, and comments are wrapping up. Additional info is needed on the traffic study. This item is moving forward, and progress is being made.
4. WEWJA Items
 - c. Arden Pump Station
 - d. Arden Mines Sewage Project
 - e. WEWJA Act 537

There are no new updates for these items.
5. Summerfield Woods Punchlist-The board has been given an updated punch list for review. The board will update the HOA for this development on those items.
6. Western Avenue Sewer Project-Gateway delivered the updated map to the township.
7. Parks and Recreation Opportunities
 - a. Pickleball Court Development-Gateway went over a few more options with the board. After careful consideration, the board decided to go with plan 8B, as they felt this would be the best, cost effective plan.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the advertising for plan 8B. All Supervisors voted yes. The motion carried 3-0.

- b. DCNR Grant-This item is moving along.
- c. Bingo-Bingo has been very successful. There's a waiting list for organizations to be added to this event.

- d. Teen Camp-Angela would like to host a week in the summer for a teen camp. She feels this age group is neglected as there are not a lot of summer activities for this age group. The teens would go on day trips that would be supervised. The board discussed this item and feels that is would be a great program. The only concern was White Water Rafting and Angela advised that they could replace that destination or do other things there, just not the rafting.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the township to advertise for teen camp. All Supervisors voted yes. The motion carried 3-0.

8. 2024 Bond Issue

- a. Funds- The feds have not lowered rates, therefore the township is receiving a good interest rate and making money on the bond issue. Jodi, suggest we keep this bond where it's at for the time being.
- b. Police Department Renovations-A few minor changes have been made to the original plan to make better accommodation.
- c. Windows-Jodi went over the options with the board. The board has decided to replace the windows.

9. Public Works Projects

- a. 160 Meddings Road Water
- b. Glass Alley Sink Hole
- c. Arthur Road Stormwater
- d. Arthur Road Sanitary Extension
- e. Arnold Ave

Public Works will be working on these items soon. Valley Road is their priority but after the completion on Valley they will be working on these items.

10. My Work Initiative / Summer Laborers-The past three years the township has worked with the My Initiative program. Jodi has reached out to this program again for this summer. She has not heard back from them and has asked the board if they would like to advertise for summer help incase this program is not available for the summer.

The board thinks it's a good idea to advertise.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the advertisement for temporary summer help for Chartiers Township Public Works. All Supervisors voted yes. The motion carried 3-0.

11. Fire Insurance Reimbursement Ordinance

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager to advertise Ordinance No. 415, authorizing the Chartiers Township Volunteer Fire Department to seek reimbursement from insurance carriers. All Supervisors voted yes. The motion carried 3-0.

PUBLIC COMMENT: No Comments.

ADJOURNMENT

Time: 5:44 pm

Jamie Rozzo – Recording Secretary

Secretary, Frank Wise Jr